1. **Attendance**

Detlef Alwes, Corinne Contant, Henry Hertzfeld, Petr Lala, Jose Monserrat Filho, Sylvia Ospina, Lubos Perek, Patrick Salin, Kai-Uwe Schrogl, Frans Von Der Dunk

2. **Status Report**

The co-chairs and rapporteur met with the chairmen of Commission V (Mr. Philippe Couillard and Dr. John Logsdon) to brief them on the progress of the study group.

From the last draft dated September 30, the co-chairs and rapporteur will identify the gaps in the report and provide input for those appropriate sections. The question has been raised regarding the “missing” parts (from Peter Van Fenema and Michael Gerhard) if the authors would provide the expected sections. The coordinators reported that those authors committed to send their parts in the near future.

3. **Procedure**

There are two groups of participants. The first one (Group 1) is restricted to the members who provide input to the study. The second one, larger group (Group 2) is constituted of members of the Group 1 and additional participants that will review the draft and provide comments.
When we will have a complete report, there will be a first circulation beginning 2003 among the Group 1. After the additional input, a second circulation this time among the larger group (Group 2) will be done before Bremen. By October 2003, we will have a first official draft. After IAF in Bremen, the official IAA Review process will be launched and following this, the study will be published in the course of 2004.

4. **Bremen 2003**

The discussion focused on the harmonization of the IAA and the IISL sessions. The decision has been made to have no competing presentations. There has been a principle agreement that there will be the 2 sessions (3 hours each) the same day: the technical session (IAA) in the morning, and the legal session (IISL) in the afternoon.

5. **Action Item**

Please send suggested contact information (Name, Affiliation, E-mail) for additional participants of the Group 2 to Corinne Contant (corinnec@aiaa.org).